

Framsden Village Hall Team

Minutes of meeting, 14th August 2025

Members present: Neil Mellor (Chair), Margaret Samain, Alex Sharpe

Apologies: Charlotte Bell

Members of the public: Ian Seager

1. Review of previous actions

- 1.1. ALL to suggest contractors' names for car park resurfacing - Done
- 1.2. NM to arrange paintwork inspection - Carried forward
- 1.3. CB to place 'no parking' notice in VH car park before major events - Done
- 1.4. NM to screw down round table top - Done by a volunteer
- 1.5. NM to add grounds tasks identified by IS to existing list of works - Done
- 1.6. NM to check upper window vents and free if possible or pass to a contractor - Carried forward
- 1.7. AS to assess/acquire rose supports for garden - In progress by AS/IS

2. Open public forum

Ian Seager attended and made several observations which are included under the relevant agenda items below.

3. Fire alarm testing if required

Not carried out. It was suggested that we should record testing, although there is no known requirement to do so.

4. Revised improvement plans

Go ahead to be given for our local contractor to install storage in small meeting room as agreed by the PC.

Noted that the toilets need upgrading, if possible adding disabled facilities - this will be investigated, prior to quotes being obtained.

The previous comprehensive VH development plans were raised with an enquiry as to when such a major modernisation would be delivered.

5. Grounds update inc. Autumn volunteer garden tidy day

Noted that we need to dispose of the pile of cuttings etc. on tidy day. A list of other tasks outstanding that our previous volunteer would have completed was raised, though it was stressed that such a comprehensive proactive maintenance programme can no longer be delivered. A list of tasks has been provided, some of which could be included under a formal/paid arrangement as below.

A watering can and/or hosepipe is needed and will be sourced.

It was discussed whether a regular voluntary group be arranged, possibly using Woodland Group, though this was agreed to be impractical given the demands on a small number of volunteers.

It was agreed that we would request whether a more formal/paid arrangement with our current gardening volunteer would be agreeable.

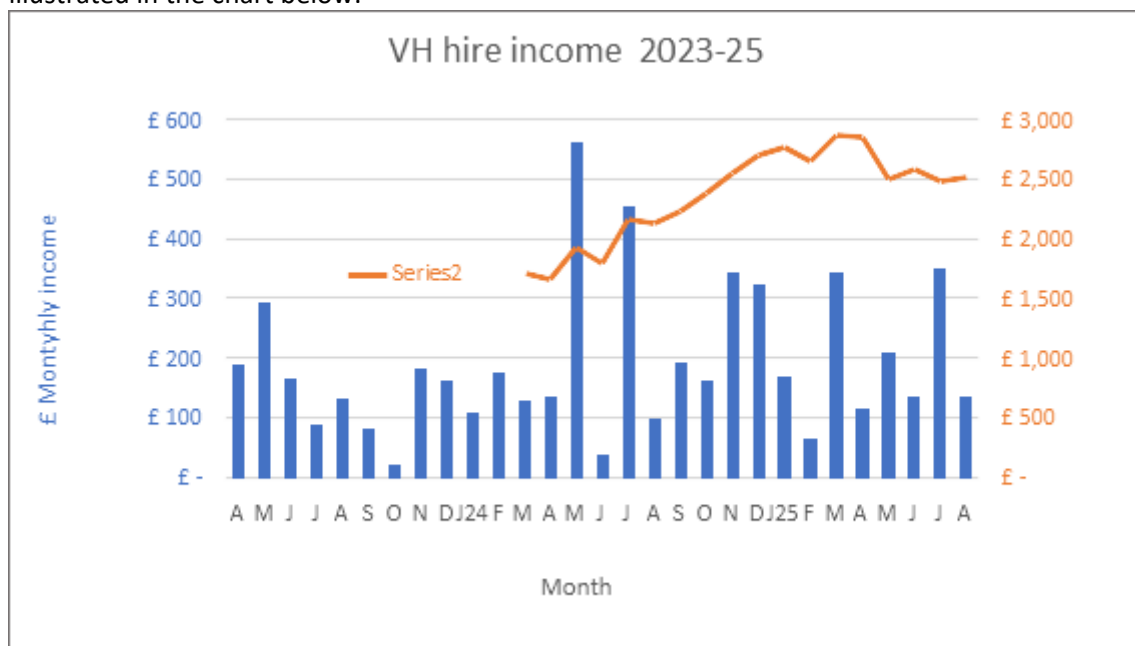
6. H&S update

New warning signs have been erected in the car park,

Noted that the first aid box should be raised off floor or placed on a shelf

7. Hire update and income review

Hire income continues to be healthy, totalling approx. £2,500 for the past twelve months, illustrated in the chart below:



It was asked whether we compare income with the latest annual running costs of VH which will be available from the Parish Clerk.

It was also asked whether the team had taken into consideration how the Greyhound pub's activities are likely to affect the village hall's utilisation.

8. Maintenance update and works required

Noted that the outside tap need new washer or replacement. May be possible to source hose for this from the pub as noted above in grounds update.

9. Review of 5 year plan and projects

No further update at present, pending costings for the car park and toilet refurbishments noted above.

10. Minor expenditures – n/a

11. Discussion points arising

Noted that we should also get quotes from contractors for a rear ramp to improve accessibility to the garden from the hall.

ACTIONS

1. NM to arrange paintwork inspection
2. NM to check upper window vents and free if possible or pass to a contractor
3. NM to give go ahead to contractor for meeting room storage
4. AS to ask local contractor to quote & recommend if disabled facilities can be fitted, subject to relevant regulations
5. MS to obtain watering can or hosepipe for the garden
6. AS to approach our gardening volunteer re a more formal arrangement
7. NM to investigate repositioning on first aid box
8. NM to repair or replace the outside tap
9. AS to obtain contractor quotes for a rear ramp to the garden

NEXT MEETING: THURSDAY 16th OCTOBER 2025 19:30 IN THE VILLAGE HALL MEETING ROOM