

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Framsden Parish Council

County area (local councils and parish meetings only):

Mid Suffolk

Financial year ending 31 March 2024

Prepared by (Name and Role):

Mrs Sarah Clare - Clerk & Responsible Financial Officer

Date:

06/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Unity Trust Bank	10103.45	10103.45
Petty cash float		0.00
Not applicable - a decision was taken at the March 2024 meeting to discontinue holding a Petty Cash float and the funds were returned to the Bank Account		
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
None		
		0.00
Add: any un-banked cash as at 31/3/24		
None		
		0.00
Net balances as at 31/3/24 (Box 8)		10103.45

Non-rounded figures:

B/forward from 31/03/2023	38453.54
Plus 23-24 Precept	10129.00
Plus all other Receipts (inc. Petty Cash)	5772.28
Less Staff Costs (Salary & HMRC)	4647.90
Less All other Payments (inc. Petty Cash)	39603.47
C/forward at 31/03/2024	10103.45

Rounded figures for AGAR:

38454 Box 1
10129 Box 2
5772 Box 3
4648 Box 4
39603 Box 6
10104 Box 7/8

Although ordinarily I would like to round the carry forward figure down to 10103, as can be seen from the above calculation the cumulative effect of the correct rounding on each total for boxes 1-6 takes the number to 10104