



**AGENDA FOR THE ANNUAL GENERAL MEETING
OF FRAMSDEN PARISH COUNCIL
TO BE HELD AT FRAMSDEN VILLAGE HALL
THURSDAY 1st MAY 2025 AT 7.30 PM**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 4 on agenda

1. **Appointment of Chair**
2. **Apologies for Absence**
3. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
4. **To consider Applications for Dispensation on Declarations of Interest as Received:**
 - i) *Councillor Rob Swanscott (RS) – matters relating to matters relating to The Framsdon Greyhound & the setting of Budget & Precept for Framsdon Parish Council*

To comply with the approved Standing Orders, the Public Forum (item 5) & Reports (items 6&7) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.
5. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
6. **To Receive District Councillor's Report – District Councillor Nick Hardingham**
7. **To Receive County Councillor's Report – County Councillor Matthew Hicks**
8. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Thursday 13th March 2025 be signed as a correct record.*
9. **Matters arising and Action Points from March minutes**
10. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) *DC/25/01736 – Listed Building Consent – Replace the UPVC front doors, the replacement doors would be 6 panelled (modern replica) Georgian doors with matching simple Georgian surrounds, constructed of hardwood and fitting into the existing openings. Broken Hill Farm, Birds Lane, IP14 6HR*
 - b. *To consider any planning applications which have been submitted since agenda published*
 - c. *Updates and outcomes on previous planning applications:*
 - i) *DC/25/00759 – Application for Listed Building Consent – Replacement of 2 no. windows on North elevation. Church Farm, Birds Lane, IP14 6HR - Granted*
11. **Parish Council Activities & Projects**
 - a. *To consider co-option to council.*
 - b. *VHMC Report to include:*
 - i) *Car park surfacing*
 - c. *Consideration of applying for Pride in Your Place funding towards signage to promote community amenities*
 - d. *Consideration of Annual Play Inspection Report*
 - e. *Car Parking at Play Area*
 - f. *Report on Meeting with District Councillor at Tollgate Corner*
 - g. *Final Preparation for VE Day 80 Celebrations*
 - h. *Re-adoption of Councillor Code of Conduct*
 - i. *To adopt new Model Standing Orders*
 - j. *Policy Reviews:*
 - i) *Responsible Procurement*
 - ii) *Risk Assessment*
 - iii) *Statement of Internal Control*

12. Finance:

- a. To review the Financial Statement for the month, as supplied by the Clerk
- b. To adopt new Model Financial Regulations
- c. To consider application for funding from St Mary's PCC for contribution towards VE Day 80 Celebrations
- d. To approve CIL Statement for period 2024-2025 for submission
- e. To confirm Exemption from External Audit for Accounting Period 2024-2025
- f. To approve Annual Governance Statement for Accounting Period 2024-2025
- g. To approve the Accounting Statements for 2024-2025
- h. To accept Internal Auditors Report
- i. To appoint Internal Auditor for 2025-2026
- j. To confirm dates for the Notice for the Period for the Exercise of Public Rights in 2025
- k. To agree payments as detailed on Payment Schedule

13. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Any Parish Council Confidential Matters

*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*

Sarah Clare, Parish Clerk

25/04/2025