



**AGENDA FOR THE ANNUAL GENERAL MEETING
OF FRAMSDEN PARISH COUNCIL
TO BE HELD AT FRAMSDEN VILLAGE HALL
THURSDAY 9TH MAY 2024 AT 7.30 PM**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 4 on agenda

1. Appointment of Chair

2. Apologies for Absence

3. Declaration of Interests. *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

4. To consider Applications for Dispensation on Declarations of Interest as Received:

- i) Councillor Glenn Buckingham (GB) – matters relating to Sustainable Framsdon CIC*
- ii) Councillor Claire Macaulay (CM) – matters relating to Sustainable Framsdon CIC*

To comply with the approved Standing Orders, the Public Forum (item 5) & Reports (items 6&7) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.

5. Public Forum *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

6. To Receive District Councillor's Report – District Councillor Nick Hardingham

7. To Receive County Councillor's Report – County Councillor Matthew Hicks

8. Minutes of previous meeting. *To resolve that the minutes of the Parish Council Meeting held on Thursday 14th March 2024 be signed as a correct record.*

9. Matters arising and Action Points from March minutes

10. Planning:

- a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) DC/24/01476 – Full Planning Application – Erection of barn for storage of farm equipment, upgrade to existing access and relaying new track. Red House Farm, Otley Road, IP14 6HU*
 - ii) DC/24/00692 – Householder Application – Installation of 2 no. ground mounted Solar Photovoltaic (PV) Arrays. Spaldings, Otley Road, IP14 6HU*
- b. *To consider any planning applications which have been submitted since agenda published*
- c. *Updates and outcomes on previous planning applications:*
 - i) DC/24/012428 – Discharge of Conditions for application DC/20/05493 – Condition 4 (Air Source Heat Pump Details). Southwood Farm, Otley Road, IP14 6HU*
 - ii) DC/23/05531 – Householder Application – Construction of Extension – Dove Barn, Otley Road, IP14 6HU - Granted*
- d. *Consideration of any formal response from the Parish Council regarding the Norwich to Tilbury NSIP statutory consultation*

11. Parish Council Activities & Projects

- a. *To consider co-option to council.*
- b. *VHMC Report to include:*
 - i) Update on VH Development Plans*
 - ii) Update on Plug-In Suffolk Application and Consideration of Accepting the Tender & Signing the Cluster Agreement*
- c. *Car Parking for Play Area*
- d. *Next steps to consider to set up a Community Speedwatch Group*
- e. *Final plans to commemorate the 80th Anniversary of D-Day*
- f. *Consideration of moving the website to a gov.uk domain, including the option of a dedicated email system*
- g. *A Solar PV and wind turbine proposed development in Framsdon.*

- h. *Consideration of whether responses are required to recent District Council consultations on:*
 - i) *Hackney Carriage/Private Hire Policy*
- i. *Re-adoption of Councillor Code of Conduct*
- j. *Policy Reviews:*
 - i) *Responsible Procurement*
 - ii) *Risk Assessment*
 - iii) *Statement of Internal Control*

12. Finance:

- a. *To review the Financial Statement for the month, as supplied by the Clerk*
- b. *To approve CIL Statement for period 2023-2024 for submission*
- c. *To approve Annual Governance Statement for Accounting Period 2023-2024*
- d. *To approve the Accounting Statements for 2023-2024*
- e. *To accept Internal Auditors Report*
- f. *To appoint Internal Auditor for 2024-2025*
- g. *To confirm dates for the Notice for the Period for the Exercise of Public Rights in 2024*
- h. *To agree payments as detailed on Payment Schedule*

13. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Any Parish Council Confidential Matters

*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*

Sarah Clare, Parish Clerk

03/05/2024